

Important Information

Deadlines, Telephone/Fax Numbers

- * **Oct 1 (Friday)** \$525 early registration. Authors must register by this date (or papers may not be included in the Proceedings).
- * **Oct 2 - Dec 10 (Friday)** \$575 regular registration.
- * **Dec 11 - January 6** \$675 late & on-site registration.

* *postmarked, faxed, or emailed date*

You may register for the conference in any of the following ways. Please indicate clearly all information, including method of payment.

Complete, download and print the Registration Form from our web site
<http://www.hicss.hawaii.edu>

1) Fax this form to 808-956-5759

2) or mail it to the HICSS Conference Office: 2404 Maile Way A202, Honolulu HI 96822

3) Download that form to your desktop, complete all information, and email it to
hicss@hawaii.edu

4) You may also provide registration information online
<http://dotnet.cbe.wsu.edu/~hicss/registration.aspx>

This information will be captured and sent to the HICSS Conference Office. However, this form of registration does NOT include online payment. You must fax or email or phone the method of payment to the HICSS Conference Office.

Fax: 808-956-5759
Email: hicss@hawaii.edu
Tel: 808-956-3251

***** CONFERENCE CANCELLATION *****

All conference cancellation requests must be received in writing to hicss@hawaii.edu by 4pm Hawaii time on the following dates:

- By November 10 - fully refunded.
- Nov 11-Dec 10 - an administrative fee of US\$100 will be deducted.
- December 10 - no refunds after this date.

***** HOTEL CANCELLATION *****

Using your confirmation number, please call the Hilton Waikoloa Village resort (1-808-886-1234) for specific refund information for HICSS, or see the reservation form found on our web site. If staying elsewhere, please be aware of refund policies.